

# MINISTRY TRAINEE ROLE DESCRIPTION

CHRIST CHURCH COCKFOSTERS

## Our Church Family

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We are a vibrant conservative evangelical church situated in a pleasant suburb of North London with excellent transport links to Central London, the surrounding countryside and the M25 motorway. Our church was founded in 1839 and is known for strong biblical teaching and expository ministry.

Around 230 adults and 80 children attend regularly across three services (9am, 10.30am & 6pm) on a Sunday. Our outstanding church school, Trent C of E Primary School, provides us with excellent links into the community and strong mission opportunities with young families. Our young families attend the 10.30am service where children's ministry is provided.

In recent years we have seen a number of exciting developments in the life of our church including the planting of Grace Church Highlands in 2007 ([www.gracechurchhighlands.co.uk](http://www.gracechurchhighlands.co.uk)) and a major refurbishment of our church hall (Christ Church House) in 2011, including the opening of The House Café which has provided us with further community outreach opportunities.

## The Staff Team

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The current staff team comprises:

- **Jon Tuckwell**, Vicar
- **James Knowles**, Associate Vicar
- **Jon Featherstone**, Curate
- **Michael Andrews**, Music Director
- **James Morrey**, Office Manager
- **Glenn Newton**, Site Manager
- **Janice Whitman**, part-time Pastoral Associate
- **Beccy Ratcliff**, Café Manager
- **Elia Casotti**, Deputy Café Manager
- **Hilary Middleton**, Pre-school manager
- **Nicola Silcocks**, Deputy Pre-School Manager

We are also looking to appoint a Children & Families' Minister in 2019.

## The Role

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We are looking for three Ministry Trainees to join us for one year (possibly extending to a second year) from 1 September 2019. You will be serving alongside other members of the ministry leadership team at Christ Church helping to make disciples for Jesus.

This position is ideal for someone considering the possibility of a full-time gospel ministry in the future or wanting training to be a more effective member of a church family.

Within the Ministry Trainee role there is opportunity for focused involvement in one or two of the following areas of church life:

- Children's ministry (3-11s)
- Younger youth (11-14s)
- Older youth (14-18s)
- Music
- Young adults
- Seniors
- Biblical Counselling

If you would be interested in one (or more) of these specialist roles, please indicate that on your application form.

General aspects of the role applicable to all Ministry Trainees will include:

- One to one discipleship ministry
- Preparing and leading Bible studies
- Giving short talks to the children & youth
- Planning and leading corporate worship
- Attending staff strategy meetings, review meetings and planning meetings
- Mentorship from a senior member of the pastoral leadership team

The specific word ministry responsibilities will be determined in conjunction with the applicant, considering their gifts and experience and whether they are looking to become a pastor-teacher in the future.

Alongside these word ministry opportunities, our Ministry Trainees will assist with the administrative life of the church and serving practically to assist other ministry teams (e.g. running creches, setting up church, producing publicity etc.)

We are committed to training our Ministry Trainees and to this end they will attend a training course throughout the year. This might be studying at Cornhill, lecture modules at Oak Hill College, training in Biblical Counselling or other training courses as deemed suitable.

In addition, Ministry Trainees have a staff mentor who will seek to disciple them and opportunity to attend staff meetings to be trained in the running of a church.

## Person Specification

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Ministry Trainees should:

- Know and love Jesus and have a desire to grow in their personal walk with Him.
- Be enthusiastic and passionate about church and the spiritual growth of others.
- Have strong communication skills in a variety of situations.
- Be hard working, ready for a challenge and keen to learn.

- Work well in a team and display complete integrity and loyalty within the team.
- Display spiritual maturity and relate well to all ages.
- Display planning and organisational qualities, and be computer literate

## Finances & accommodation

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All accommodation and work expenses are covered by the PCC (including Council Tax, broadband and all utilities). Trainees are encouraged to lead on a summer Venture and attend at least one conference a year. Costs for these alongside other training costs can be claimed on expenses from the PCC.

In addition, as this is an unwaged volunteer role, you will be encouraged to set up a Stewardship account ([www.stewardship.org.uk](http://www.stewardship.org.uk)) to provide a tax efficient means of individuals supporting you in this role. There are a number of members of the Christ Church family here very keen to give financially towards these roles, so we would expect to help you raise a living grant of £5000 from within the church family. If your circumstances meant it was necessary to raise additional funds for the year, your Stewardship account could be used to allow your friends and family to support you financially in this role.

## Application process

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Interested candidates should send the following:

- A CV including three referees (one of whom should be your current Church Minister)
- A completed application form (available on request from the church office [office@christchurchcockfosters.org.uk](mailto:office@christchurchcockfosters.org.uk))
- A covering letter explaining why you are applying for this role

An Occupational Requirement exists for the post-holder to be a practising Christian in accordance with the Equality Act 2010. An enhanced DBS Disclosure will be required for the successful applicant.

Informal enquiries welcomed by Jon Tuckwell, Vicar of Christ Church, Cockfosters ([jon.tuckwell@christchurchcockfosters.org.uk](mailto:jon.tuckwell@christchurchcockfosters.org.uk))

We encourage people to submit an application by 28 February 2019 as we intend to interview mid-March for positions starting in September.

- Start date: 1<sup>st</sup> September 2019

Christ Church normally reimburses reasonable travel costs to and from interview within the UK.